



DEPARTMENT OF THE ARMY
U.S. ARMY MEDICAL COMMAND
HEALTH CARE ACQUISITION ACTIVITY
2701 DUNSTAN ROAD, SUITE 20
FORT SAM HOUSTON, TEXAS 78234-4038

REPLY TO
ATTENTION OF

MCAA (715)

5 Aug 97

MEMORANDUM FOR SEE DISTRIBUTION

SUBJECT: Policy Regarding the Use of Requirements Contracts
for Direct Health Care Provider Services; Policy Letter 97-3

1. Purpose: To establish policy which discourages the use of requirements type instruments for the acquisition of direct health care provider (DHCP) services.
2. Background: By the end of calendar year 1997, it is anticipated that every state including Hawaii and Alaska will be covered by the TRICARE managed care support contract (MCSC). Medical treatment facility (MTF) commanders are encouraged to utilize the MCSC whenever it is in the best business decision to do so. The use of a requirements type vehicle for DHCP services removes the flexibility of the MTF commander to utilize the MCSC in those instances where it may result in the best business decision.
3. Effective this date, the contracting officer shall provide a written justification to the Principal Assistant Responsible for Contracting (PARC) that explains the unique circumstances and requests permission to award a contract which includes at least one requirements type line item for DHCP. Written approval from the PARC is required prior to award.
4. Point of contact is Mr. Rodney Stevenson, U.S. Army Medical Command Acquisition Activity, DSN 471-9238 or Commercial (210) 221-9238. Email address is: rodney_stevenson@smtplink.medcom.amedd.army.mil

LYNDA H. SMITH
Principal Assistant
Responsible for Contracting

MCAA

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DISTRIBUTION:

Director of Contracting, ATTN: MCHG-DC, U.S. Army Garrison
Fitzsimons, 205 McCloskey Avenue, Building 205, Aurora, CO
80045-5000

Director of Contracting, ATTN: MCHL-ZC, Walter Reed Army
Medical Center, 6825 16th Street NW, Building T20,
Washington, DC 20307-5000

Director of Contracting, ATTN: MCGA-DOC, Fort Sam Houston,
2107 17th Street, Building 4197, Fort Sam Houston, TX
78234-5015

CHIEF

Central Contracting Office, ATTN: MCAA-C, 1105 Beebe Loop,
Building 2015, Suite 39, Fort Sam Houston, TX 78234-6039

Pacific Contracting Center, ATTN: MCAA-PC, 160 Krukowski
Road, Building 160, Honolulu, HI 96859

Southeast Contracting Center, ATTN: MCAA-SE, 39706 40th
Street, Building 39706, Fort Gordon, GA 30905-5650

Southwest Contracting Center, ATTN: MCAA-SW, 5000 Piedras
Street, Building 7777, El Paso, TX 79920-5001

Northwest Contracting Center, ATTN: MCAA-NW, 9933A W
Johnson Street, Building 9933A, Tacoma, WA 98431-1110